



Date of Delivery:

Vehicle Details:

Customer Details:

Runnymede Motor Company Ltd does not offer deliveries but should you wish to discuss the possibility of your vehicle to be delivered to you, we will be more than happy to discuss and point you in the right direction.

Due to the coronavirus outbreak we need to be able to support our valued customers by organising a third-party independent company to deliver your vehicle to your home.

We have ensured that a number of precautionary steps are in place to protect both, delivery drivers as well as our customers and the service we provide to our customers.

All our staff, as well as delivery drivers have been informed on the importance of basic hygiene protocol based on the recommendations of the World Health Organisation, with a particular focus on hand hygiene.

We will encourage, whenever possible, a contact-free delivery. Limiting contact when delivering vehicles and all relevant paperwork will help to keep everyone healthy. In view of this, the paperwork can be left in the car, rather than handing it over directly to our customers. Alternatively, we can post this to you, depending on your preferences.

The keys will be delivered to your door, adhering the advised 2 metre safe distance.

At that point, we will need to check your ID as anti-fraudulent precaution and compare this to the one already received electronically.

On behalf of Runnymede Motor Company Ltd, we wish you all the best.

Head Office London Road, Windlesham, GU20 6PJ Sales & Service Centre The Green, Datchet, SL3 9AR

Telephone 01753 873300 01344 626565

Website www.runnymedemotors.co.uk & www.runnymedemotorsdatchet.co.uk
Email address sales@runnymedemotors.co.uk accounts@runnymedemotors.co.uk

V.A.T no 226182618 Company registration no 09744016



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